



HEAVY INDUSTRIES TAXILA BOARD - TAXILA CANTT

SITUATION VACANT

1. Heavy Industries Taxila Board, Taxila Cantt invites applications from suitable candidates for the post of 'Consultant HIT Board'-Contract Vacancy-1 (Merit).

a. Lt Col/Colonel (Retd) of Armd Forces having Psc qualified may apply.

Age limit
not more
than 50 yrs

b. **EXPERIENCE**

Minimum 15 yrs experience in Administration is mandatory in secretarial assignment. Preference will be given for additional knowledge/on job working of Establishment, HR, Accounts, coordination and procurement matters.

Pay Package: Equal to BPS-19.

Period of Contract: 02 years (Extendable to another term of one year if performance is satisfactory).

2. **Terms and Conditions**

- (i) Hand written/typed application showing name, father's name, qualification, experience, age, with attested photocopies of testimonials including CNIC, one latest photograph and contact number should reach '**Director Administration HIT Board (Post Code : 47070) Taxila Cantt**' within 10 days after publication of advertisement.
- (ii) Incomplete application and those received after due date will not be entertained.
- (iii) No TA / DA will be admissible for test / interview.

Director Administration
HIT Board Taxila Cantt