

To: M/s \_\_\_\_\_

Subject: **Bid / Tender Inquiry On FOR Basis**

1. You are requested to please forward your offer for the following:-

Ser	Part No	Nomenclature	A/U	Qty	Specification	
a.	GS-1912	Milk Powder Full Cream (Nido) packing 910 gm (Original) Unilever / nestle	Kg	256	Moisture	4.0% Max
					Ash	6.0% Max
					Butter Fat	26.0% Max
					Acidity (as Kactic acid)	0.15% Max
					Milk Protein	26.0% Min

**PLEASE ENSURE COMPLIANCE OF THE FOLLOWING:-**

2. Firm should not be black listed in any of the defence organization. In this regard firm should provide **"No Black Listing Cert."**
3. The Firm should have excellent record of supply to HIT.
4. Offer of those firms will be considered who have well established technical setup. Depth knowledge of store mentioned in IT and should have relevant experience.
5. Rates will be quoted on FOR Taxila Cantt basis. Offer maximum discount while submitting your quotation.
6. Over writing and cutting of any nature in the quotation will not be accepted.
7. Part-I and Part-II quotations will be enclosed in separate sealed envelopes for each tender inquiry. For identification purpose, the words "TECHNICAL QUOTATION PART-I WITHOUT PRICE" and COMMERCIAL QUOTATION (PART-II) WITH PRICE" shall be written in BLOCK CAPITAL LETTERS on the respective sealed envelopes which will be placed in a large envelope bearing complete details of the tender inquiry.
8. Forward your quotation not later than at **1030 hours** on **11 Apr 2019**. The address on envelop will be indicated as under:-

**QUOTATION**

**REGISTERED**

**TENDER INQUIRY NO.** \_\_\_\_\_

**TO BE OPENED ON.** \_\_\_\_\_

**TO: DEPUTY ASSISTANT DIRECTOR (PROCUREMENT ) HRF (M) HITB TAXILA CANTT, PAKISTAN**

**FROM M/s:** \_\_\_\_\_

9. **Delivery of Tender.** The tender/quotation will be enclosed in sealed cover which will be invariably marked with quotation against tender inquiry no. **2871/1541/IT-04/Misc Tpt/Proc/HRF (M) dated 27 Mar 2019** and complete address. The tender if brought by hand, will be handed over to security staff on duty at Gate HRF (M) Heavy Rebuild Factory (M-Series) for placing the same in quotation box (available at gate). The quotation will not be brought by hand by any firm while visiting the offices of Assistant Director (Procurement).

10. If required endorsements are not made on the envelope, quotation is liable to be disqualified. The quotation will be opened on **11 Apr 2019 at 1100** hours in the presence of the available representative of the firms in HRF (M), Heavy Industries Taxila. No quotation will be entertained / considered after **1030 hours**, on the aforementioned date.
11. Commercial Offers of technically accepted firms only will be opened later on and date of opening will be intimated to the firms accordingly.
12. The store is required to be delivered at HRF (M), Taxila Cantt within the stipulated Delivery Period as given in the contract.
13. HRF (M) reserves its right to reject the offer in whole or partially thereof with justification/reason.
14. Please indicate full details (specifications, manufacturers etc) of the stores offered in your quotation. If required details are found missing, the quotation will automatically stand disqualified and rejected.
15. The store should conform to prescribed specifications/sample as provided by this office.
16. ***The store will be packed in standard grade worthy of transportation by the means adopted.***
17. This inquiry may not be taken as an indication of subsequent supply order and does not in any way commit HIT to purchase the item offered.
18. In case of failure to supply the item within stipulated period liquidated damages at the rate of 2% but not less than 1% of amount involved per month or a part there-of will be levied.
19. In case of any dispute regarding the terms and conditions and the quality of store, the decision of the HRF (M), HIT will be considered as final and binding on the suppliers/firms.
20. In case your firm fails to execute the order within the stipulated time and does not materialize the supply of ordered stores the supply order/Contract will be cancelled at firm's risk and expense. Expenditure incurred on the re-purchase of offered stores will be recovered from your firm under existing procedures.
21. Indenter / purchaser reserves the right to increase/decrease the quantity/delete the items, placed on the tender with reference to the firm.
22. Payment will be made by the CMA HIT Taxila Cantt through cheque against pre-receipted bill (duly affixed with revenue stamp) alongwith professional tax certificate (Photocopy attested) of the supplier after delivery and acceptance of stores.
23. All clauses/terms mentioned in this inquiry will be considered accepted by the firm in case no reference to them is given in the offer.
24. **Offers must remain valid for 180 days** from the date of opening of the tender.
25. ***The prices quoted must be firm and final and inclusive of all taxes, packing, handling charges etc and delivery at HIT Taxila Cantt.***
26. Part payment against part delivery is not allowed.
27. **Postal Order for Rs. 200/-** (Rupees Two Hundred) in favour of MD (M), HIT Taxila Cantt will invariably be enclosed with the quotation, failing which the quotation will be ignored.
28. On demand, the bidder will invariably provide advance sample of the item offered by them within the time period specified by the purchaser. In case advance sample is not provided by due date, their offer will be set-aside/ignored.
29. Inspection of the store will be carried out at HIT Taxila Cantt.

30. Please confirm warranty period six months from the date of supply of the item.
31. Firms are instructed not to send Telex and Fax quotations. Such quotations/offers will not be accepted.
32. 5% security deposit (of contract value) will be provided by the firm on receipt of the contract. The same will be released after one year from the date of delivery and acceptance of stores. In case if, after winning a contract, firm does not submit the PBG within 30 days after signing of contract, 1% per month of total contract value will be deducted from the contingent bill as penalty for the period of delay involved.
33. Country of Origin: **All countries except India, Israel and Taiwan.**
34. **Earnest Money** **All Registered/Un Registered Firms** with HIT can participate in the tender by depositing **5% earnest money** of total contract value. The earnest money will be submitted by the firms in the shape of **CDR/Bank Guarantee** addressing to **Managing Director HRF (M), Heavy Industries Taxila Cantt.** The earnest money will be provided by the firms alongwith their **“Commercial Quotation”**. **Note in this regard be clearly mentioned on technical quotation that 5% earnest money is enclosed alongwith commercial quotation. In case clear mentioning of earnest money is not found in “Technical Quotation” offer will be rejected.**
35. “The offered price will be inclusive of 17% GST as imposed by Government of Pakistan. The offers without the inclusion of 17% GST will not be considered.
36. Integrity Pact will be invariably involved / invoked when the total value of the contract exceeds 10 million as specified in PPRA Rule 2002-2004.
37. All registered /un-registered supplier/person who are on Active Taxpayer List (ATL) of FBR are eligible to supply goods/services to Government departments. Supplier will submit certificate to this effect along Technical Quotation.
38. The payment to the registered/un-registered persons is linked with active taxpayer status of the supplier as per FBR data base. If any registered /un-registered supplier is not in active Taxpayer list his payment will be stopped till he files his mandatory returns and appear on ATL of FBR.
39. **Evaluation Criteria.**
- Participating firms should not have defaulted in any contract with defence organizations.
  - Firm should not be black listed in any of the defence organization. In this regard firm should provide “No Black Listing Cert”.
  - The firm should have excellent record of supply to HIT.
  - All registered / un-registered supplier / person who are on Active Taxpayer List (ATL) of FBR are eligible to supply goods/services to Government departments. Supplier will submit certificate to this effect along Technical Quotation.
  - Country of Origin: All countries except India, Israel and Taiwan.

**Note: Technical / Commercial quotation must conform to IT parameters specified in this tender. The offer will be rejected there in if the said parameters are not complied with.**

