

To: M/s _____

Subject: **SHORT TENDER INQUIRY – (FOR TAXILA)**

Dear Sir,

1. You are requested to please forward your offer for the following:-

Ser #	Nomenclature	A/U	Qty	Remark
1.	Fatigue Testing Machine specification:- i. Bench top unit for fatigue strength testing. ii. Unique non slip Collet type specimen holder. iii. Steel, Brass and Aluminum cylindrical Specimen support capability. iv. Capability of incorporating Special shape specimens to demonstrate the influence of notching and surface finish. v. Motor speed 1400 / 2800rpm, power output 0.75kW. vi. Three Phase Electric motor, 230/380V, 50Hz. vii. Loading with spring balance 0-5000N/ upto 20000N. viii. Automatic shut down on specimen fracture by stop switch integrated into the bearing. ix. Electronic load cycle and revolutions counter with 6~8-digit digital display. x. Contactless inductive speed sensor.	Nos	01	

//

(Item One Only)

2. Rates will be quoted on FOR Taxila Cantt basis. Offer maximum discount while submitting your quotation.

3. Over writing and cutting of any nature in the quotation will not be accepted.

4. Please forward your quotation not later than 29 February 2016 at 10:30 hours. The address on the envelope will be indicated as under:-

QUOTATION

TENDER INQUIRY NO. 5646/RT- 14/Proc/ARDIC dated 09 Feb 2016

TO BE OPENED ON. 29 February 2016

-2-

To: PROC OFFICER
ARDIC HIT TAXILA CANTT

FROM M/S _____

IT FOR

5. Part-I and Part-II quotations will be enclosed in separate sealed envelopes for each tender inquiry. For identification purpose, the words **“TECHNICAL QUOTATION PART-I WITHOUT PRICE”** and **COMMERCIAL QUOTATION (PART-II) WITH PRICE”** shall be written in BLOCK CAPITAL LETTERS on the respective sealed envelopes which will be placed in a large envelope.

6. **Delivery of Tender:** The tender/quotation will be enclosed in sealed cover which will be invariable marked with quotation against tender inquiry no.5646/RT-14/Proc/ARDIC dated 09 Feb 2016 and complete address. The tender if brought by hand, will be handed over to security staff on duty at ARDIC Gate

for placing the same in quotation box (available at gate). The quotation will not be brought by hand by any firm while visiting the office of Proc officer (ARDIC).

7. If required endorsements are not made on the envelope, quotation is liable to be disqualified. The quotation will be opened on 29 February 2016 at 1100 hours in the presence of the available representative of the firms in ARDIC HIT Taxila Cantt. No quotation will be entertained/ considered after 1030 hours, on the aforementioned date.

8. The stores are required to be delivered at Taxila Cantt within 30 days from the date of issuance of order.

9. Please indicate full details (specification, manufacturers etc) of the stores offered in your quotation. If required details are found missing, the quotation will automatically stand disqualified and rejected.

10. The stores should conform to prescribed specification/ sample as provided by this office.

11. The store will be packed in standard grade worthy of transportation by the means adopted.

12. This inquiry may not be taken as an indication of subsequent supply order and does not in any way commit HIT to purchase the items offered.

13. In case of failure to supply the stores within stipulated period, liquidated damages at the rate of 2% but not less than 1% of amount involved per month or a part there-of will be levied.

14. In case of any dispute regarding the terms and conditions and the quality of stores, the decision of the Chairman HIT will be considered as final binding on the suppliers/ firms.

15. In case your firm fails to execute the order within the stipulated time and does not materialize the supply of ordered stores, the supply order contract will be cancelled at firm's risk and expense. Expense/expenditure incurred on the repurchase of offered stores will be recovered from your firm under existing procedures.

16. Indenter/ purchaser reserves the right to increase/ decrease the quantity of items, placed on the tender without any reference to the firm.
17. Payment will be made by the CMA HIT Taxila Cantt against pre- receipted bill (duly affixed with revenue stamp) along with professional tax certificate (attested photocopy) of the supplier after delivery and acceptance of stores
18. All clauses terms mentioned in this inquiry will be considered accepted by the firm in case no reference to them is given in the offer.
19. Offers must remain open valid for 100 days from the date of opening of the tender.
20. In case you do not wish to quot please return the tender documents duly signed and stamped at your earliest.
21. THE PRICES QUOTED MUST BE FIRM AND FINAL AND INCLUSIVE OF ALL TAXES, PACKING, HANDLING CHARGES ETC AND DELIVERY AT HIT TAXILA CANTT.
22. Part payment against part delivery is allowed.
23. Postal order for Rs. 200/- (Rupees Two Hundred) in favour of MD (ARDIC) HIT Taxila Cantt will invariably be enclosed with the quotation, failing which, the quotation will be ignored.
24. Firms are instructed NOT to send Telex and Fax quotations. Such quotation/offers will not be accepted.
25. Please confirm receipt of the tender inquiry immediately and also intimate your participation or otherwise in this tender inquiry.
26. On demand, the bidder will invariably provide advance sample of the item offered by them within the limit specified by the purchaser. In case advance samples are not provided by due date, their offer will be set-aside/ignored.
27. 5% security deposit (of contract value) will be provided by the firm on receipt of the contract. The same will be released after one year from the date of delivery and acceptance of stores.
28. Inspection of the store will be carried out at HIT Taxila Cantt.
29. Please confirm warranty period One Year from the date of supply items.

30. The firm will be responsible for all Taxes/duties/NOCs transportation and port handling charges upto Taxila.

31. Firms that are not registered with HIT, can participate in the tender inquiry through PPRA Website by depositing of 5% earnest money of the total value of indent/contract.

Major
Proc Officer
(Atif Sohail Abid)