

REGISTERED / IMMEDIATE

Heavy Industries Taxila
Marketing & Procurement
Directorate (CP Branch)
Taxila Cantt, Pakistan
Telephone/Fax : 051- 9315029
4997/IT-3019/CP-II/ARDIC/Proc
08 February 2018

To: M/s _____

Subject: **TENDER INQUIRY (FOR BASIS)**

1. You are requested to please forward your offer for the following:-

S/No	Part No	Nomenclature	Specification Including Applicability to Main Equipment and Detail of Accessories	A/U	Qty
a.		Emissometer	a. Measurements in multiple IR bands (NIR, MIR & FIR) and incidence angles (20 ⁰ & 60 ⁰). b. Fully handheld and cordless with display c. Battery operated (Rechargeable) d. Calibration setup e. Emissivity Range (Scale) : 0 to 1 f. Operating Temperature - 20 ⁰ C - + 60 ⁰ C	Nos	01

PLEASE ENSURE COMPLIANCE OF THE FOLLOWING:-

- Participating firms should have not defaulted in any contract with govt organizations with in or outside Pakistan.
- Firm should not be black listed in any of the defence organization. In this regard firm should provide **"No Blacklisting Cert.**
- Firms having excellent past record of supply / experience with HIT as far as quality and timely provision of store is concerned will be given preference.
- In case of indigenous/local manufacturing firms, only those will be considered who have sound well established technical setup and have local manufacturing capabilities.
- Rates will be quoted on FOR Taxila Cantt basis. Offer maximum discount while submitting your quotation.
- Over writing and cutting of any nature in the quotation will not be accepted.
- Part-I and Part-II quotations will be enclosed in separate sealed envelopes for each tender inquiry. For identification purpose, the words "TECHNICAL QUOTATION PART-I WITHOUT PRICE" and COMMERCIAL QUOTATION (PART-II) WITH PRICE" shall be written in BLOCK CAPITAL LETTERS on the respective sealed envelopes which will be placed in a large envelope bearing complete details of the tender inquiry as under :-

9. Forward your quotation not later than at **1030 hours** on **02 March 2018**. The address on envelop will be indicated as under:-

BID

REGISTERED

TENDER INQUIRY NO. 4997/IT-3019/CP-II/ARDIC/Proc dated 08 February 2018

TO BE OPENED ON 1100 hours on 02 March 2018

To: ASSISTANT DIRECTOR (PROCUREMENT)
HEAVY INDUSTRIES TAXILA GATE NO.1, HRF (T),
FROM: M/s _____

10. **Delivery of Tender**. The tender/bid will be enclosed in sealed cover which will be invariably marked with quotation against tender inquiry no. **4997/IT-3019/CP-II/ARDIC/Proc dated 8 February 2018** and complete address. The tender if brought by hand, will be handed over to security staff on duty at Heavy Rebuild Factory HRF (T) Gate No.1 for placing the same in bid box (available at gate). The bid will not be brought by hand by any firm while visiting the offices of Assistant Director (Procurement).

11. If, required endorsements are not made on the envelope, bid is liable to be disqualified. The bid will be opened on **02 March 2018 at 1100** hours in the presence of the available representative of the firms in Central Procurement Branch, Heavy Industries Taxila. No bid will be entertained / considered after **1030 hours**, on the aforementioned date.

12. The stores are required to be delivered at Taxila Cantt within **03 months** from the date of signing of contract.

13. HIT reserves its right to cancel the bidding process with justification/reason.

14. Please indicate full details (specifications, manufacturers etc) of the stores offered in your quotation. If required details are found missing, the bid will automatically stand disqualified and rejected.

15. The stores should conform to prescribed drawing/specifications/sample as provided by ARDIC.

16. The store will be packed in standard grade, worthy of transportation by the means adopted.

17. This inquiry may not be taken as an indication of subsequent supply order and does not in any way commit HIT to purchase the items offered.

18. In case of failure to supply the stores within stipulated period, liquidated damages at the rate of 2% but not less than 1% of amount involved per month and max value not more than 10% of contracted store value or a part there-of will be levied.

19. In case of any dispute regarding the terms and conditions and the quality of stores, the decision of the Chairman HIT will be considered as final and binding on the suppliers/firms.

20. In case your firm fails to execute the order within the stipulated time and does not materialize the supply of ordered stores, the supply order/contract will be cancelled at firm's risk and expense. Expenditure incurred on the re-purchase of offered stores will be recovered from your firm under existing procedures.
21. Indenter / purchaser reserves the right to increase/decrease the quantity of items, placed on the tender without any reference to the firm.
22. Payment will be made by the CMA (HIT) Taxila Cantt through cheque against pre-receipted bill (duly affixed with revenue stamp) alongwith professional tax certificate (Photocopy attested) of the supplier after delivery and acceptance of stores.
23. All clauses/terms mentioned in this inquiry will be considered accepted by the firm in case no reference to them is given in the offer.
24. **Offers must remain valid for 180 days** from the date of opening of the tender.
25. In case firm does not wish to quote then return the tender documents duly signed and stamped at your earliest.
26. The prices quoted must be firm and final and inclusive of all taxes, packing, handling charges etc and delivery at HIT Taxila Cantt.
27. Part payment against part delivery is not allowed.
28. Please confirm receipt of the tender inquiry immediately and also intimate your participation or otherwise in this tender inquiry.
29. **BGs against Contract Performance/Warranty Period.** The Supplier shall furnish a 10% bank guarantee within one month from the date of signing of the contract from scheduled bank in Pakistan against the total value of contract excluding taxes/duties. This bank guarantee will remain valid as per warranty clause (para 35). BG will be released after completion of warranty period of store.
30. Country of Origin: **All countries except India, Israel and Taiwan.**
31. Inspection of the store will be carried out at HIT Taxila Cantt.
32. Warranty period will be one year from the date of issuance of CRV of stores.
33. Advance sample it asked / applicable will be provided by best evaluated bidder within 10 days for market / general items and 15 days for items involving die work. Rejection of firm's sample twice by project will automatically eliminate the firm and the order will be placed to next best evaluated bidder.
34. Samples for reference will not be handed over by ARDIC, however if drawing is available then same will be provided to best evaluated bidder (if applicable).

35. **All Firms participating in the tender will deposit 5% bid security of total quoted value in the shape of CDR / bank guarantee addressing to Director Marketing and Procurement, Heavy Industries Taxila. The bid security will be provided by the firm in commercial envelope and clear mentioning of same in technical quotation, be ensured by firm failing which quotation will stand rejected. Bids security will be returned as under:-**

- a. **Unsuccessful Bidders. Within 15 days of completion/announcement of the bid evaluation result.**
- b. **Successful Bidders. Upon submission of 10% PBG.**

36. "The offered price will be inclusive of 17% GST as imposed by Government of Pakistan. The offers without the inclusion of 17% GST will not be considered.

37. Integrity Pact will invariably be involved / invoked when the total value of the contract exceeds 10 million as specified in PPRA Rule 2002-2004.

38. Only registered supplier/person who are on Active Taxpayer List (ATL) of FBR are eligible to supply goods/services to Government departments. Supplier will submit certificate to this regard along Technical Quotation.

39. The payment to the registered persons is linked with active taxpayer status of the supplier as per FBR data base. If any registered supplier is not on active Taxpayer list, his payment will be stopped till he files his mandatory returns and appear on ATL of FBR.

40. Technical & Commercial Quotations must be provided on **CDs in MS EXCEL, MS WORD or MS ACCESS** format alongwith hard copies. **Quotations without CDs will not be entertained. Also ensure following while preparing bids:-**

- a. **Sequence of serial no as given in tender inquiry will not be changed.**
- b. **No serial no will be deleted or shortlisted in the bid/offer.**

41. **Eligibility Criteria**

- a. Participating firms should not have defaulted in any contract with govt organizations with in or outside Pakistan.
- b. Firms should not be blacklisted in any of the govt organizations with in or outside Pakistan. In this regard firms shall provide "No Blacklisting Cert" on Judicial Stamp Paper.
- c. Only registered supplier/person who are on Active Taxpayer List (ATL) of FBR are eligible to supply goods/services to government departments. Supplier will submit certificate to this effect alongwith Technical Quotation.
- d. Delivery period will be **03 months** from the date of signing of the contract.
- e. Country of Origin: All countries except India, Israel and Taiwan.

- f. Registration with Income Tax Department.
- g. Blacklisting from any agency (affidavit to judicial stamp paper to be provided).
- h. **Postal Order for Rs. 200/-** (Rupees Two Hundred) in favour of MD ARDIC, HIT Taxila Cantt will invariably be enclosed with the quotation, failing which the bid will be ignored.
- i. Firms are instructed NOT to send Telex and Fax bids. Such bids/offers will not be accepted.
- j.. Following confirmations will be endorsed by all bidders in their quotations:-
 - (1) Availability of the advance sample “It is confirmed that advance sample (if asked by HIT) of the items mentioned in the quotation are readily available”.
 - (2) **Store offered as per technical specifications mentioned in the IT.**
 - (3) **Ruggedness of Equipment (MIL-STD-810).**
- k. **Source of Manufacturing.** In case of FOR imported items, the firms are responsible to provide evidence of agency agreement /certificate of conformance, principal proforma invoice (in original and without price) and OEM certificate of all the items mentioned in the tender inquiry. Separate OEM certificates for each/major assembly will be provided by the firms. The firms will clearly indicate that all the parts used in the manufacturing (in case of assembling) are brand new from current production. The firm not providing any of above mentioned documents will be considered in-eligible and no further correspondence will be made.

42. **Evaluation Criteria**

- a. Offers of those firms will be given less weightage which are still having pending supplies of the contracted stores beyond respective DPs against previous contracts and return of samples issued against previous contracts of ARDIC.
- b. In case of indigenously/local manufacturer, should have relevant experience in manufacturing of items, parts duly qualified by HIT.
- c. In case of indigenously/locally manufactured items, should have capacity to manufacture desired number of parts. Capacity for manufacturing of parts will be verified by team ex ARDIC during technical scrutiny of offers.
- d. **Qualification Criteria.** Participating firms should meet the following criteria with:-
 - (1) 50% score in every individual category/sub category (except para 42 d (5) (c) (iii) whereby even zero score will not affect the qualification).
 - (2) 70% aggregate score of all categories.
 - (3) Acquiring less than 90% score against technical specification/

parameters despite have over all scores above the given thresholds vide paras 42 d (1) and (2) and will be considered disqualified.

- (4) The scoring would be done as under:-

Ser	Description	Maximum Points
(a)	Financial Soundness	45
(b)	Past Experience / Record	55
Total		100

- (5) Further details of criteria for each of the above categories are as follows:-

- (a) **Financial soundness.** Credit marks for financial soundness of the firm shall be on the basis of following qualifications: -

Ser	Description	Max Points	Explanation for Marks Obtained
(i)	Annual turnover of last 3 x Financial Years / Annual sales of company (Third Party generated verifiable audit reports for last three financial years to be provided).	20	Full Marks will be given to bidder whose 3 years turnover (as per audit financial report) will equal to or higher than Rs 13.500 Mn. Marks of remaining bidders will be calculated as per following formula:- Formula Score = $\frac{Y1+Y2+Y3}{Rs\ 13.500\ Mn} \times 20$ *(Y1, Y2, Y3 respective annual turnovers of last three years) Note: All calculation will be done in Rs, other currency (if any) will be converted into Rs with applicable conversion rate.
(ii)	Working Capital of last financial year (Third Party generated verifiable audit report of last financial year to be provided).	15	Full Marks will be given to bidder whose working capital will be equal to or higher than Rs 2.250 Mn. Marks of remaining bidders will be calculated as per following formula:- Formula Score = $\frac{X1}{Rs\ 2.250\ Mn} \times 15$ X1= Working Capital of last year Note: All calculation will be done in Rs. other currency (if any) will be converted into Rs with

			applicable conversion rate.
(iii)	Litigation History where decision went against the firm (affidavit on judicial stamp paper to be provided).	10	10 Marks for firms with no litigation history. 2 Marks will be deducted for each litigation where decision went against firm.
Total		45	

- (b) **Past Experience/ Previous Record**. Credit marks for experience shall be awarded on the basis of following qualifications:-

Ser	Description	Max Points	Explanation for Marks Obtained
(i)	Projects of similar nature and complexity i.e supply tools/ test equipment completed in last 3 years. (Attested and verifiable copies of related contracts be attached).	15	<p>Full marks will be given to the bidder, whose total amount of contracts in last 3 years will be equal to or higher than Rs 4.500 Mn. Marks of remaining bidders will be calculated with as per given formula:-</p> <p>Formula</p> $\text{Score} = \frac{X1}{\text{Rs 4.500 Mn}} \times 15$ <p>X1= Total Amount of Projects in last 3 years.</p> <p>Note: All calculation will be done in Rs, other currency (if any) will be converted into Rs with applicable conversion rate.</p>

(ii)	On going projects of similar nature and complexity in hand i.e provision of tools/ test equipment. (Attested and verifiable copies of relevant ongoing/ in hand contracts will be attached).	15	Full marks will be given to the bidder, whose total amount of contracts in hand will be Rs 2.250 Mn. Marks of remaining bidders will be calculated as per given formula:-. Formula Score= $\frac{X1}{Rs\ 2.250\ Mn} \times 15$ X1= Total Amount of Projects in hand. Note: All calculation will be done in Rs, other currency (if any) will be converted into Rs with applicable conversion rate.
(iii)	Status of enlistment with Government Organizations (Attested copies of Registration certificates to be enclosed).	5	Full marks will be given on provision of at least 1x certificate.
Total		35	

- (c) **Past Performance.** Credit Marks for past performance shall be awarded on the basis of following criteria:-

Ser	Description	Max Points
(i)	Past performance to be evaluated on under mentioned parameters. Negative marking will be done on poor performance:- (aa) Contracted store supplied beyond DP (data will be attached duly verified from the concerned procurement agency). (bb) No of rejections of items in each contract (data will be attached duly verified from the concerned procurement agency). (cc) Timely provision of docus / bank guaranties / bid security money (data will be attached duly verified from the concerned procurement agency). (dd) No of contracts / items still pending/beyond DP (data will be attached duly verified from the concerned procurement agency).	20 (5x each)
Total		20

43. Only affidavits and third party (having no conflict of interest with either HIT or the bidder) generated / verified documents will be treated as credible evidences for scoring.

44. Contracts will be awarded to **best evaluated bidder** with highest overall score based on **weightage which will be worked out as under:-**

- | | | | |
|----|--------------------------|---|------------|
| a. | Qualification Criteria | - | 70% |
| b. | Commercial offer / Price | - | 30% |

Note: Technical/Commercial quotation must conform to IT parameters specified in this tender.
The offer will be rejected there in if the said parameters are not complied with.

Lieutenant Colonel
Assistant Director Procurement
(Noman Shabbir)