

MARGALLA TRAINING INSTITUTE
TRAINING PROGRAMME

Technical Courses (For HIT Employees)

Sr. No.	Course Title	Qualification	Duration (Weeks)
1.	Basic Electrician	Matric	04
2.	Measuring and Marking Techniques (Mechanical)	Matric	03
3.	CNC Turning	DAE (Mech) / G-II Machinist Course	04
4.	Auto & Diesel Mechanics	Matric	04
5.	Basic Machine Shop Practice	Matric	04
6.	CNC Milling Machine	DAE (Mech) / G-II Machinist Course	04
7.	Promotion Cadre HSM/SUPR-I to SUPR-II		

Courses (For Wards of HIT Employees)

Sr. No.	Course Title	Qualification	Duration (Weeks)
1.	Machinist (Grade Level-II)	Matric	104
2.	Auto Mechanic (Grade Level-II)	Matric	104
3.	Electrician (Grade Level-II)	Matric	104
4.	CNC Machine Operator Course (TEVTA)	DAE (Mech) / G-II Machinist Course	24
5.	Machinist (NAVTTTC)	Matric	24
6.	Elec & Motor Winding	Matric	12
7.	Auto Mechanic	Matric	12
8.	Welding (Arc & Gas)	Matric	12

IT Courses (For HIT Employees)

Sr. No	Course Title	Qualification	Duration (Weeks)
1.	Use of Internet & Email	Matric	04
2.	In Page Professional	Matric	04
3.	Corel Draw	Matric	04
4.	MS Access-2010	Matric	04
5.	AutoCAD Techniques (Mechanical)	DAE (Mech)	04
6.	Computer Concept & MS Word-2010	Matric	04
7.	MS Excel-2010	Matric	04
8.	H+ Hardware	Matric	04
9.	MS Power Point-2010	Matric	04
10.	Promotion Cadre for Ministerial Staff (UDC/LDC)	Matric	04

IT Courses (For Wards of HIT Employees)

Sr. No.	Course Title	Qualification	Duration (Weeks)
1.	Diploma in Information Technology (Boys)	Matric / F.A	52
2.	Diploma in Information Technology (Girls)	Matric / F.A	52
3.	Certificate in Office Automation (Boys)	Matric / F.A	12
4.	Certificate in Office Automation (Girls)	Matric / F.A	12

For more information
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