

REGISTERED / IMMEDIATE

Heavy Industries Taxila
 Project Directorate ARDIC
 Taxila Cantonment
 Tel: 051-9315589
 Fax: 051-9315151
 No. 5646/IT- 05/Proc/ARDIC
 13 Oct 2023

To: M/s _____

Subject: **Tender Inquiry Proc of OVE Item**

1. You are requested to please forward your quotation for the following item. Detail of item required with terms and conditions are given below:-

Ser	Part No	Nomenclature	A/U	Qty	Remarks
1.	Q/LB.J03029 M10*1*16-8.8-Zn8P	Bolt (Brand: SATA or Equivalent)	Nos	8	
2.	TQ001	Spade (Brand: SATA or Equivalent)	Nos	1	
3.	WJ2217 M8*1*12-5.8	Screw (Brand: SATA or Equivalent)	Nos	6	
4.	WJ516-98	First-aid box (Brand: SATA or Equivalent)	Nos	1	
5.	--	Clamp C-SQ D2 25*25*15 W3 NBR (Brand: SATA or Equivalent)	Nos	1	
6.	--	Clamp C-SQ D2 25*25*15 W3 NBR (Brand: SATA or Equivalent)	Nos	1	
7.	--	Clamp C-SQ D2 25*25*15 W3 NBR (Brand: SATA or Equivalent)	Nos	1	
8.	--	Clamp C-SQ D2 25*25*15 W3 NBR (Brand: SATA or Equivalent)	Nos	1	
9.	--	Clamp C-SQ D2 25*25*15 W3 NBR (Brand: SATA or Equivalent)	Nos	1	
10.	Q/LB.J03040	Lead seal 12*5 (Brand: SATA or Equivalent)	Nos	3	
11.	TQ002	Spade (Brand: SATA or Equivalent)	Nos	1	
12.	WJ505-98	Pick (Brand: SATA or Equivalent)	Nos	1	
13.	WJ511-98	Oil can (Brand: SATA or Equivalent)	Nos	1	
14.	达70303A	Steel wire pliers (Brand: SATA or Equivalent)	Nos	1	
15.	世达03131	Scissors (Brand: SATA or Equivalent)	Nos	1	
16.	世达09099	32 pieces of 12.mm socket wrench kit (Brand: SATA or Equivalent)	Nos	1	
17.	世达09141	14 pieces of Allen key kit (Brand: SATA or Equivalent)	Nos	1	
18.	世达09405	23 pieces of feeler (Brand: SATA or Equivalent)	Nos	1	
19.	世达40222	Offset ring spanner 30 (Brand: SATA or Equivalent)	Nos	1	
20.	世达40223	Offset ring spanner 32 (Brand: SATA or Equivalent)	Nos	1	
21.	世达40243	Offset ring spanner 36 (Brand: SATA or Equivalent)	Nos	1	
22.	世达43217	Offset ring spanner 27 (Brand: SATA or Equivalent)	Nos	1	

23.	世达43218	Offset ring spanner 30 (Brand: SATA or Equivalent)	Nos	1	
24.	世达43601	Offset ring spanner 14 (Brand: SATA or Equivalent)	Nos	1	
25.	世达43602	Offset ring spanner 6 (Brand: SATA or Equivalent)	Nos	1	
26.	世达43604	Offset ring spanner 8 (Brand: SATA or Equivalent)	Nos	1	
27.	世达43605	Offset ring spanner 9 (Brand: SATA or Equivalent)	Nos	1	
28.	世达43606	Offset ring spanner 10 (Brand: SATA or Equivalent)	Nos	1	
29.	世达43608	Offset ring spanner 12 (Brand: SATA or Equivalent)	Nos	1	
30.	世达43609	Offset ring spanner 13 (Brand: SATA or Equivalent)	Nos	1	
31.	世达43611	Offset ring spanner 15 (Brand: SATA or Equivalent)	Nos	1	
32.	世达43612	Offset ring spanner 16 (Brand: SATA or Equivalent)	Nos	1	
33.	世达43613	Offset ring spanner 17 (Brand: SATA or Equivalent)	Nos	1	
34.	世达43614	Offset ring spanner 18 (Brand: SATA or Equivalent)	Nos	1	
35.	世达43615	Offset ring spanner 19 (Brand: SATA or Equivalent)	Nos	1	
36.	世达43616	Offset ring spanner 21 (Brand: SATA or Equivalent)	Nos	1	
37.	世达43617	Offset ring spanner 22 (Brand: SATA or Equivalent)	Nos	1	
38.	世达43618	Offset ring spanner 24 (Brand: SATA or Equivalent)	Nos	1	
39.	世达46617	Offset ring spanner 20 (Brand: SATA or Equivalent)	Nos	1	
40.	世达47250	Small adjustable spanner (max. opening 24.1mm) (Brand: SATA or Equivalent)	Nos	1	
41.	世达47253	Large adjustable spanner (max. opening 43.1mm) (Brand: SATA or Equivalent)	Nos	1	
42.	世达61503	Clamp spanner 7 (Brand: SATA or Equivalent)	Nos	1	
43.	世达61603	Flat-end screwdriver (small) (Brand: SATA or Equivalent)	Nos	1	
44.	世达61607	Flat-end screwdriver (big) (Brand: SATA or Equivalent)	Nos	1	
45.	世达61703	Philips screwdriver (small) (Brand: SATA or Equivalent)	Nos	1	
46.	世达61708	Philips screwdriver (big) (Brand: SATA or Equivalent)	Nos	1	
47.	世达66202	Flat-end and Philips-head screwdriver (Brand: SATA or Equivalent)	Nos	1	
48.	世达70124A	Sharp-nose pliers (Brand: SATA or Equivalent)	Nos	1	
49.	世达70223A	Inclined nose pliers (Brand: SATA or Equivalent)	Nos	1	
50.	世达72012	Straight nose external caliper (spring range 19-60) (Brand: SATA or Equivalent)	Nos	1	
51.	世达72024	Curved nose external caliper (Brand: SATA or Equivalent)	Nos	1	

52.	世达72032	Straight nose internal caliper (spring range 19-60) (Brand: SATA or Equivalent)	Nos	1	
53.	世达72034	Straight nose internal caliper (spring range 65-140) (Brand: SATA or Equivalent)	Nos	1	
54.	世达84322	Allen key 18 (Brand: SATA or Equivalent)	Nos	1	
55.	世达90707A	Rechargeable lithium battery torch (Brand: SATA or Equivalent)	Nos	1	
56.	世达90709	Multi-functional headlight (Brand: SATA or Equivalent)	Nos	1	
57.	世达90784	Chiesel (Brand: SATA or Equivalent)	Nos	1	
58.	世达91402	Steel ruler (Brand: SATA or Equivalent)	Nos	1	
59.	世达92312	Hammer (Brand: SATA or Equivalent)	Nos	1	
60.	世达92345	Octagonal hammer (Brand: SATA or Equivalent)	Nos	1	
61.	世达92552	Small crowbar with bent end (Brand: SATA or Equivalent)	Nos	1	
62.	世达92554	Big crowbar with bent end (Brand: SATA or Equivalent)	Nos	1	
63.	世达93407	Flexible saw blade (Brand: SATA or Equivalent)	Nos	1	
64.	世达93414	Adjustable saw holder (Brand: SATA or Equivalent)	Nos	1	
65.	世达93443	Paper cutter (Brand: SATA or Equivalent)	Nos	1	
66.	世达95181	Small tool bag (Brand: SATA or Equivalent)	Nos	1	
67.	世达95183	Big tool bag (Brand: SATA or Equivalent)	Nos	1	
68.	30mm	Heavy-duty socket head (Brand: SATA or Equivalent)	Nos	5	
69.	AC280-760N.m	Torque spanner (Brand: SATA or Equivalent)	Nos	1	
70.	GB/T4388-1995	Socket wrench (Brand: SATA or Equivalent)	Nos	1	
71.	JB2104-91 QYL5G	Jack (Brand: SATA or Equivalent)	Nos	1	
72.	世达03017	Multimeter (Brand: SATA or Equivalent)	Nos	1	
73.	世达03240	Electric soldering iron (Brand: SATA or Equivalent)	Nos	1	
74.	世达09312	6 pieces of flat-end and philips screwdriver kit (Brand: SATA or Equivalent)	Nos	1	
75.	世达16606	Heavy-duty socket wrench head 24 (Brand: SATA or Equivalent)	Nos	1	
76.	世达16609	Heavy-duty socket wrench head 27 (Brand: SATA or Equivalent)	Nos	1	
77.	世达16612	Heavy-duty socket wrench head 30 (Brand: SATA or Equivalent)	Nos	1	
78.	世达16617	Heavy-duty socket wrench head 36 (Brand: SATA or Equivalent)	Nos	1	
79.	世达16619	Heavy-duty socket wrench head 41 (Brand: SATA or Equivalent)	Nos	1	
80.	世达40251	Dual-function offset ring open spanner 55 (Brand: SATA or Equivalent)	Nos	1	

81.	世达51070	Small electric spanner (Brand: SATA or Equivalent)	Nos	1	
82.	世达51072	Big electric spanner (Brand: SATA or Equivalent)	Nos	1	
83.	世达96429	Torque spanner (Brand: SATA or Equivalent)	Nos	1	
84.	世达97204	Hand grease gun (Brand: SATA or Equivalent)	Nos	1	
85.	世达97213	Hose, grease gun (Brand: SATA or Equivalent)	Nos	1	
86.	世达97216	Sharp greasing nose (Brand: SATA or Equivalent)	Nos	1	
87.	世达97808	Vertical heavy-duty hydraulic jack (Brand: SATA or Equivalent)	Nos	1	
88.	世达97922	Temperature adjusting thermal gun (Brand: SATA or Equivalent)	Nos	1	
89.	--	GF7-1 potable fire extinguisher (Brand: SATA or Equivalent)	Nos	1	
90.	--	Pedal-type inflator (Model No. Baoma CB2944) (Brand: SATA or Equivalent)	Nos	1	

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(Items Ninety Only)

Instructions to Bidders

2. All documents required to evaluate technical proposal must be marked against serial no mentioned in IT and Flagged properly for identification. Index sheet to the documents attached in proposal be provided.

3. All financial documents must be audited by authorized third party registered auditor which can be verified at any stage of whole procurement/contracting process.

4. Any false statement may lead to disqualification of bidder and legal action will be taken as per PPRA rules.

5. Rates will be quoted on **FOR Taxila Cantt** basis. Offer best competitive price while submitting your quotation.

6. Any interlineations, erasures, or overwriting shall be valid only if they are signed by the person or persons signing the Bid.

7. All Bidders are required to submit the bid offer letter comprising particulars of the firm as per Bid Submission Form att Anx-'A', Bidder information Form Anx-'B' duly signed and stamped by authorized representative of the firm.

8. **Single Stage Two Envelope Procedure** will be followed. Part-I and Part-II quotations will be enclosed in separate sealed envelopes for each tender inquiry. For identification purpose, the words "**TECHNICAL QUOTATION PART-I WITHOUT PRICE**" and "**COMMERCIAL QUOTATION (PART-II) WITH PRICE**" shall be written in BLOCK CAPITAL LETTERS on the respective sealed envelopes which will be placed in a large envelope bearing complete details of the tender as under: -

Please forward your quotation not later than **07 Nov 2023 at 10:30 hours**. The address on the envelope will be indicated as under: -

BID**REGISTERED****TENDER INQUIRY NO. 5646/IT- 05/Proc/ARDIC dated 13 Oct 2023****TO BE OPENED ON. 07 Nov 2023**

To: PROCUREMENT OFFICER
ARDIC HIT TAXILA CANTT

FROM M/S _____
IT FOR _____

9. **Delivery of Tender:** The tender/bid will be enclosed in a sealed envelope which will be invariably marked with "Bid against Tender Inquiry No. **5646/IT- 05/Proc/ARDIC dated 13 Oct 2023**" and complete address. The tender if brought by hand, will be handed over to security staff on duty at ARDIC Gate for placing the same in bid box (available at the gate). The bid will not be

brought by hand by any firm while visiting the office of Proc officer (ARDIC). Moreover if required endorsements are found missing, the bid will be liable for rejection.

10. The bid must be dropped in the bid box, latest by 1030 hours on **07 Nov 2023**, at ARDIC Gate. **The bid will be opened same day at 1100 hours** in the presence of the available representative of the firms in ARDIC HIT Taxila Cantt. **No bid will be entertained / considered after 1030 hours**, on the aforementioned date.

11. All papers must be signed and stamped and items not quoted / quoted must be mentioned clearly.

11. All clauses/terms mentioned in this inquiry will be considered accepted by the bidding firms, even if no reference to them is given in the respective offers.

13. Compliance to the Standard Bidding Documents developed by PPRA in pursuance of Sec 27 of PPRA Ordinance,2022 read with rule 23(4) of Public Procurement Rules 2004, S.R.O 370(I)/2022 is mandatory and can be obtained from PPRA website www.ppra.org.pk.

14. **Postal order for Rs.500/- (Rupees Five Hundred) as a tender fee, in favor of MD (ARDIC) HIT Taxila Cantt**, will invariably be enclosed with the **technical offer**, failing which the bid will be ignored.

15. **Firms are instructed NOT to send Telex and Fax bids**. Such bids/offers would not be accepted.

16. Please confirm receipt of the tender inquiry immediately and also intimate your participation or otherwise in this tender inquiry. In case any firm does not wish to bid, then it should return the tender inquiry documents at the earliest.

17. **HIT reserves its right to cancel the bidding process with reason but without any obligation to justify such a reason.**

18. The store is required to be delivered at Store Sec ARDIC, Taxila Cantt within 06x Month from the date of signing of the contract.

19. The offered price quoted must be firm, final and inclusive of all taxes, packing, handling charges etc and delivery at HIT Taxila Cantt.

20. **Offers must remain open valid for 120 days** from the date of opening of the tender.

21. The store will be packed in standard grade, worthy of transportation by the means adopted.

22. This inquiry may not be taken as an indication of subsequent supply order and does not in any way commit HIT to purchase the items offered.

23. Warranty period will be one year from the date of issuance of CRV of the stores.

24. **In case of failure to supply the stores within the stipulated periods, liquidated damages (LD) at the rate of 2% but not less than 1% of amount involved per month and maximum value not more than 10% of contracted store value or a part there-of will be levied.**

25. **Payment Terms**

a. Payments will be made by CMA (HIT)/Rwp, through cheques against pre-receipted bills (duly affixed with revenue stamps) alongwith professional tax certificates (attested photocopies) of the suppliers after delivery and acceptance of stores.

b. Partial payments against partial delivery is not allowed.

c. The payment to the registered person is linked with active taxpayer status of the Suppliers as per FBR data base. If any registered supplier is not on active Taxpayer list, his payment will be stopped till he / she files his / her mandatory returns and appears on ATL of FBR.

26. HIT reserves the right to increase / decrease the quantity of items, placed on the tender without any reference to the firm.

27. 5% performance bank guarantee (PBG) provided during the contract signing stage, against the total value of contract. This bank guarantee must remain valid 12 x months after the stores are put in operation. Performance Bank Guarantee will be released on the completion of warranty period, in case the firm fails to provide a/m performance bank guarantee within the stipulated time period, the contract will be cancelled and bid security will be encashed. Moreover, the contract shall than be awarded to next best evaluated bidder.

28. **All Firms participating in the tender will deposit an amount of Rs. 50,500/- as bid security in the shape of CDR / bank guarantee addressing in the name of Managing Director (ARDIC) Heavy Industries Taxila. The bid security will be provided in original by the firms in TECHNICAL QUOTATION and clear mentioning of the same failing which the bid will stand rejected. The bid securities will be returned as under:-**

a. **Unsuccessful Bidders.** Within 15 days of completion/ announcement of the bid evaluation result.

b. **Successful Bidders.** Upon submission of 5% PBG.

29. The net offered price will be inclusive of **18 % GST** or as per applicable Govt rules at the time of contract. The offers without mentioning of 18% GST will not be considered. The GST will always be mentioned separately to the base price.
30. Defaulted or Blacklisted firms with any Govt / Semi Govt defence organization cannot participate in the bid.
31. In case of any dispute regarding the terms and conditions and the quality of stores, the decision of the MD (ARDIC)/Chairman HIT will be considered as final and binding on the suppliers/firms.
32. In case, the contracted firm fails to execute the order within the stipulated time and does not materialize the supply of ordered stores, the supply order/contract would be cancelled at the firm's risk and expense. Expenditure incurred on the re-purchase of offered stores will be recovered from the defaulting firm, under existing procedures.
33. Inspection of the store will be carried out at (ARDIC) HIT Taxila Cantt. The store will be inspected/ tested in presence of firm representative. All store will be physically inspected by inspection board to confirm that item is new & packed as per specification. Item should be fully functional, otherwise it will be rejected.
34. Only registered suppliers / persons who are on Active Taxpayer List (ATL) of FBR are eligible to supply goods/services to government departments. Thus the bidders will submit a certificate to this regard along with the technical bid.
35. Country of Origin: All countries except India and Israel are eligible.
36. In the case of FOR imported items, the firms are responsible to provide evidence of the agency agreement/certificate of conformance, principal proforma invoice (in original and without price) and OEM certificates of all the items being quoted against this tender inquiry along with countries of origin. Separate OEM certificate for each / major assembly will be provided by the firms. The firms will clearly indicate that all the parts used in the manufacturing (in case of assembling) are brand new from current production. Confirmation to fulfill technical specifications related to imported items on FOR basis must be highlighted in the technical bid.
37. Confirmation of the validity period of the quote, delivery period and warranty period.
38. Confirmation of all technical parameters specified in the IT or confirmation as per sample.
39. Confirmation of manufacturer, brand and **Approval of Advance Sample (where ever asked)** as per specifications mentioned in IT. Manufacturer brand of each item must be highlighted in the bid.
40. Manual / work instructions and consumable spares may also be provided with the equipment.
41. **All the potential firms are strongly encouraged to apply and give consent of participation in this IT, well before time. Any request for extension in opening date should reach this office at least 48 hours before closing dates and time. Such request should not be considered as binding on HIT for Estension and remains HIT's preropgative to safeguard and decide whether to extend or not.**
42. Tender document can be downloaded from PPRA and HIT website www.hit.gov.pk.

Major
DAD (Proc)
(Said Saddam Hussain)

BID SUBMISSION FORM**Name of Bidder:** [_____] **Date:** _____**Name of Bidding Firm:** [_____]**BID NUMBER:** _____

I the undersigned, offer to supply the _____ and related Services (if required) for the _____ in accordance with your Invitation to Bid No. _____.

I hereby submit my bid, which includes Technical Bid and Commercial Bid/Price Schedule.

I certified that I/my CEO, his partners and my firm, named -----: have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any Govt or any other organization

have not been blacklisted from any govt or any other organization

have no conflict of interest in accordance with Instruction to Bidders

I declare that all the information and statements made in this bid are true and I accept that any misinterpretation or misrepresentation contained in this bid may lead to my and my firm disqualification from this tender.

I offer to supply the _____ in conformity with the bidding documents.

My bid shall be valid and remain binding upon me for the period specified in the Bid Data Sheet.

I understand and recognize that you are not bound to accept any bid you receive.

I, the undersigned, certify that I am duly authorized by [_____] to sign this bid and bind it should HIT accept the bid

Name: _____

Title: _____

Date: _____

Signature: _____

[Stamp with official stamp of the bidder]

BIDDER INFORMATION FORM

Name of the Bidder	
Name of the Bidding Firm	
Address	
Tel Number	Line Cell
Bidder Registration Status with other Organizations	Permanent Registered with ----- Provisional Registered with ---- Not Registered
Status of Firm	Manufacturer/Stockiest/Importer, etc
Bidder Authorized Representative	Name: Cell Number:
Contact Person for Firm	Name: Cell Number:
Number of Employees with Firm	
Any Certification Held with Firm with Validity Period	
Bidder Email Address, if any	
Fax Number, if any	
OEM of Firm by whom store is manufactured	
Principal of Firm from whom store will be provided	